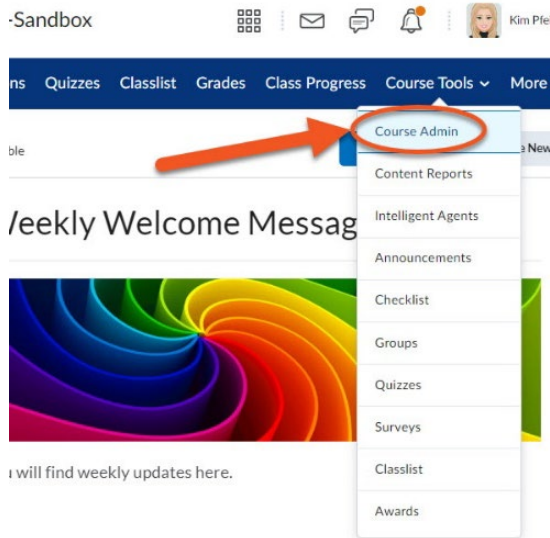


Steps to Import Module

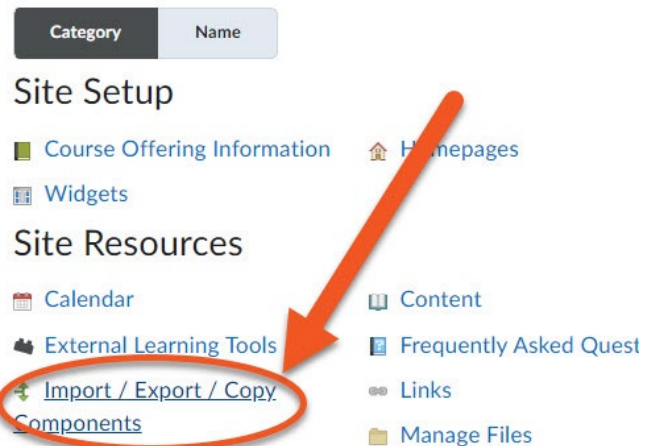
1. Step One: Download Indigenous Territorial Acknowledgements Module.
Video with instructions and zipped file (found under Attachments tab): [Link](#)

2. Step Two: In Brightspace (each course), go to Course Tools > Course Admin



3. Step Three: Import/Export/Copy Components

Course Administration



4. Step Four: Import Components (last choice on page) > Start
Import/Export/Copy Components

What would you like to do?

- Copy Components from another Org Unit
What is an Org Unit?
Course to Copy:
Search for offering
 Include protected resources
- Copy Components from Parent Template
What is a Parent Template?
 Include protected resources
- Export as Brightspace Package
What is a Brightspace Package?
- Export as Common Cartridge
What is Common Cartridge?
- Export as Thin Common Cartridge
What is Thin Common Cartridge?
- Import Components
[View Import History](#)

Start

5. Step Five: Upload Zipped File > Import All Components

Import Course Package

Select File

You are about to import a course from a file.

Drag and drop your course package here or use the "Upload" button to browse to your file. The file should be a .zip or another archive format. To add individual content (.doc, .ppt, .jpg, etc.), add a module in Content and place your file there.

Upload

You can upload files up to a maximum of 2 GB.

What is a course package? >

What is supported?

Can I import only parts of my course? >

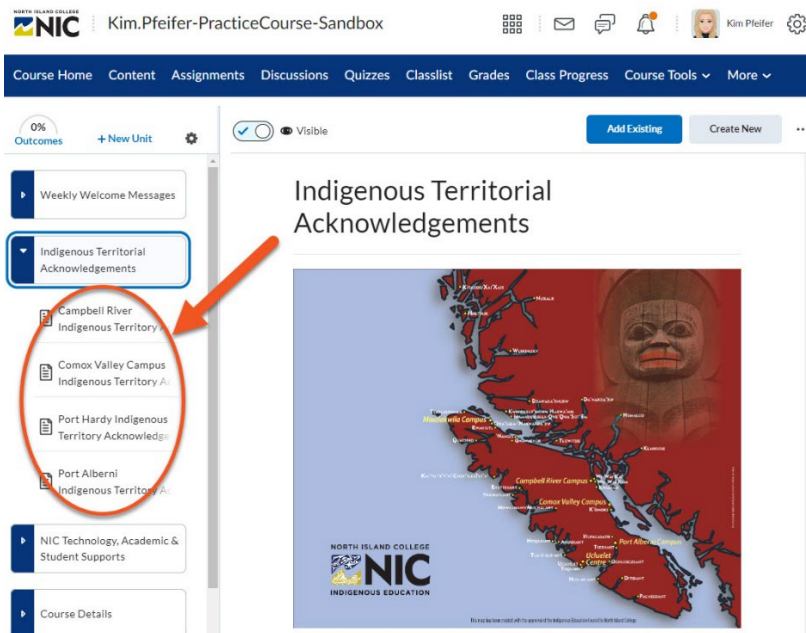
Import All Components

Advanced Options...

Cancel

How to Import Indigenous Territorial Acknowledgements Module

- Step Six:** Wait for it to import, save etc.
- Step Seven:** View Components in Content area - by default, the module will import to the bottom of your Content area. Simply click and drag the module closer to the top for students to see.



- NOTE:** In the Manage Files area of your course, you will find a folder titled *Land Acknowledgements*. **DO NOT REMOVE** this folder as the files within it are linked to the Content Area of your course.

